



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
(435) 823-4578

WEDNESDAY, MAY 15, 2024

BOARD MEETING MINUTES

OBJECTIVE:	MONTH BOARD MEETING – MAY
CALLED BY:	BRENT POWELL, BOARD CHAIRMAN
DATE:	MAY 15, 2024
TIME:	5:30 PM
LOCATION:	CMSSD OFFICE – 270 N 500 W, ROOSEVELT, UT 84066
ATTENDEES:	Brent Powell, Adam Kendall, Kim Bastian, Judy Hamblin, Tracy Michaelis, Dean Powell, Aaron Bradshaw, Alan Allred, Jeff McCarty, Justin Freston, Roy Opshal, Sawyer Strate, Roosevelt City Mayor, JR Bird
ABSENT:	Mikelle Despain

Public Comment	
Notes:	<ul style="list-style-type: none"> No Comments

Conflict of Interest	
Notes:	<ul style="list-style-type: none"> AJ to Abstain from voting on anything to do with Victory Pipeline ROW's and Sandpit

Approval of Minutes	
Notes:	<ul style="list-style-type: none"> Pending CMSSD Board Review
Key Decisions:	<ul style="list-style-type: none"> Move to Next Month for Approval
Action Items:	<ul style="list-style-type: none"> Move to Next Month for Approval
	Deadline: 6/17/2024

Approval of Bills	
Notes:	<ul style="list-style-type: none"> Adam presented the bills Aaron shared ESRI Mapping and Badger Meter Costs
Action Items:	<ul style="list-style-type: none"> Dean made a motion to approve the bills, seconded by Judy, unanimous, motion carries

Closed Session - One	
Action Items:	<ul style="list-style-type: none"> Motion made by Judy to go into Closed Session, seconded by Kim, unanimous, motion carries
Action Items:	<ul style="list-style-type: none"> Motion made by Judy to come out of Closed Session, seconded by Kim, unanimous, motion carries



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CMSSD - Item 1: Roosevelt City	
Notes:	<ul style="list-style-type: none"> CMSSD Proposal to Roosevelt City <ul style="list-style-type: none"> \$ 92,000 Wheeling Fee New Wheeling Fee \$0.50 per 1,000 Gallons Deduct \$3,000.00 for Right-of-Way for Victory Pipeline Project Meter Reading to be done at the Bottom by CMSSD & the top to be done by Roosevelt City Mayor Bird, Roosevelt City – The Contract that will be drawn up will be similar to a contract with Roosevelt City and Johnson Water. City Attorney and CMSSD Attorney to make final review
Key Decisions:	<ul style="list-style-type: none"> Judy made a motion to move forward with CMSSD's Proposal (as listed above) with Roosevelt City, seconded by Tracy, unanimous, motion carries
Action Items:	<ul style="list-style-type: none"> Roosevelt City Council Meeting
Deadline: 5/21/2024	

CMSSD - Item 2: Justin Freston Subdivision	
Notes:	<ul style="list-style-type: none"> Justin presented changes to Phase 2 of Mountain View Acres to the CMSSD Board and share that Lot 1 would extend to the road to be in compliance with CMSSD Rules. Fire Hydrant to be placed in Phase 3 in accordance with Fire Marshall's standards. CMSSD stated the following to Applicant: <ol style="list-style-type: none"> All New Customer would need to be fed from 8-inch line CMSSD Board ok with Fire Hydrant being placed in Phase 3 CMSSD Board shared concerns about connecting Lot 4 without going through other lots. CMSSD Board also shared alternatives for servicing Lot 5.
Key Decisions:	<ul style="list-style-type: none"> To Approve Subdivision
Action Items:	<ul style="list-style-type: none"> Dean made a motion to Approve Lot Layout / Pipe Layout, seconded by Adam, Judy Abstained, Kim Abstained, Tracy For, motion carries
Deadline: N/A	

CMSSD - Item 3: Roy Yack Opsahl	
Notes:	<ul style="list-style-type: none"> Roy offered to place a casing large enough to pull multiple lines through and asked if he could be compensated for placing casing. Dean shared on behalf of CMSSD Board that there is little to no need due to his lot being the last one to be serviced along with being landlocked.
Key Decisions:	<ul style="list-style-type: none"> N/A
Action Items:	<ul style="list-style-type: none"> N/A
Deadline: N/A	

CMSSD - Item 4: Budget Review	
Notes:	<ul style="list-style-type: none"> Budget Review presented by Brent Brent reminded everyone of their budgets and to mindful of using them as we are moving forward.
Key Decisions:	<ul style="list-style-type: none"> CMSSD Board to reevaluate budget in the next four months.
Action Items:	<ul style="list-style-type: none"> N/A
Deadline: N/A	



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Sunrise Engineering – Item 1: ROW's		
Notes:	<ul style="list-style-type: none"> Jeff reported that he got a response, but still no letter after speaking with the tribe. 	
Key Decisions:	<ul style="list-style-type: none"> Jeff is going to continue to follow-up with the BIA for letter 	
Action Items:	<ul style="list-style-type: none"> Jeff is going to continue to follow-up with the BIA for letter 	Deadline: 6/17/2024

Sunrise Engineering – Item 2: Victory Pipeline		
Notes:	<ul style="list-style-type: none"> Jeff advised possible Federal Requirements for Project not initially shared with CMSSD Board Jeff advised the CMSSD Board to reach out to Michael Grange with Division of Drinking Water to see about leniency due to this not be a condition of the funding initially. 	
Key Decisions:	<ul style="list-style-type: none"> CMSSD Board to reach out Michael Grange with Division of Drinking Water 	
Action Items:	<ul style="list-style-type: none"> CMSSD Board to reach out Michael Grange with Division of Drinking Water 	Deadline: 6/17/2024

Sunrise Engineering – Item 3: Master Plan		
Notes:	<ul style="list-style-type: none"> Jeff advised that he had spoken with Division of Drinking Water and they are fine with CMSSD going off usage verses connections. Brent asked about if there is a formula that we need to follow Jeff had no information on a formula for calculations 	
Key Decisions:	<ul style="list-style-type: none"> N/A 	
Action Items:	<ul style="list-style-type: none"> N/A 	Deadline: N/A

Sunrise Engineering – Item 4: Other Items		
Notes:	<ul style="list-style-type: none"> Jeff advised that with Lead and Copper, ESRI is being worked on and that they have access. Jeff offered to train the operators and office staff on using ESRI Mapping Service. 	
Key Decisions:	<ul style="list-style-type: none"> Jeff to setup trainings with CMSSD Staff 	
Action Items:	<ul style="list-style-type: none"> Jeff to setup trainings with CMSSD Staff 	Deadline: TBD

Board Chairman Report – Item 1: Outside Water Usage		
Notes:	<ul style="list-style-type: none"> Brent shared concerns with customer using excessive amounts of water Tracy stated that we cannot dictate to the customer, we can only suggest and that we might need to revisit our overage rates at future date. CMSSD Board also shared ideas for rate categories and possible future changes to be discussed at future Public Meeting. 	
Key Decisions:	<ul style="list-style-type: none"> N/A 	
Action Items:	<ul style="list-style-type: none"> N/A 	Deadline: N/A



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Water Manager Report – Item 1: New Connections

Notes:	• Alan advised of two new connections to be connected in the next few days	
Key Decisions:	• N/A	
Action Items:	• N/A	Deadline: N/A

Water Manager Report – Item 2: CCR Approval

Notes:	• Alan reviewed and advised CMSSD Board to move forward with sending this out to customers.	
Key Decisions:	• Aaron to send out CCR to CMSSD Customers	
Action Items:	• Aaron to send out CCR to CMSSD Customers	Deadline: 6/17/2024

Water Manager Report – Item 3: Possible Ring at 3000 W / 4000 N Area

Notes:	• New line running South of Martinez and tie into Reject Ridge Road	
Key Decisions:	• N/A	
Action Items:	• N/A	Deadline: N/A

Water Manager Report – Item 4: Other Water System Items

Notes:	• Alan advised of potential customers wanting water.	
Key Decisions:	• N/A	
Action Items:	• N/A	Deadline: N/A

Office Manager Report – Item 1: Adoption of New Member Application / Packet

Notes:	• Aaron presented the New Member Application / Packet to be used in the district to protect the customers and CMSSD.	
Key Decisions:	• N/A	
Action Items:	• N/A	Deadline: N/A

Closed Session - Two

Action Items:	• Motion made by Judy to go into Closed Session, seconded by Tracy, unanimous, motion carries	
Action Items:	• Motion made by Dean to come out of Closed Session, seconded by Kim, unanimous, motion carries	

Adjourn

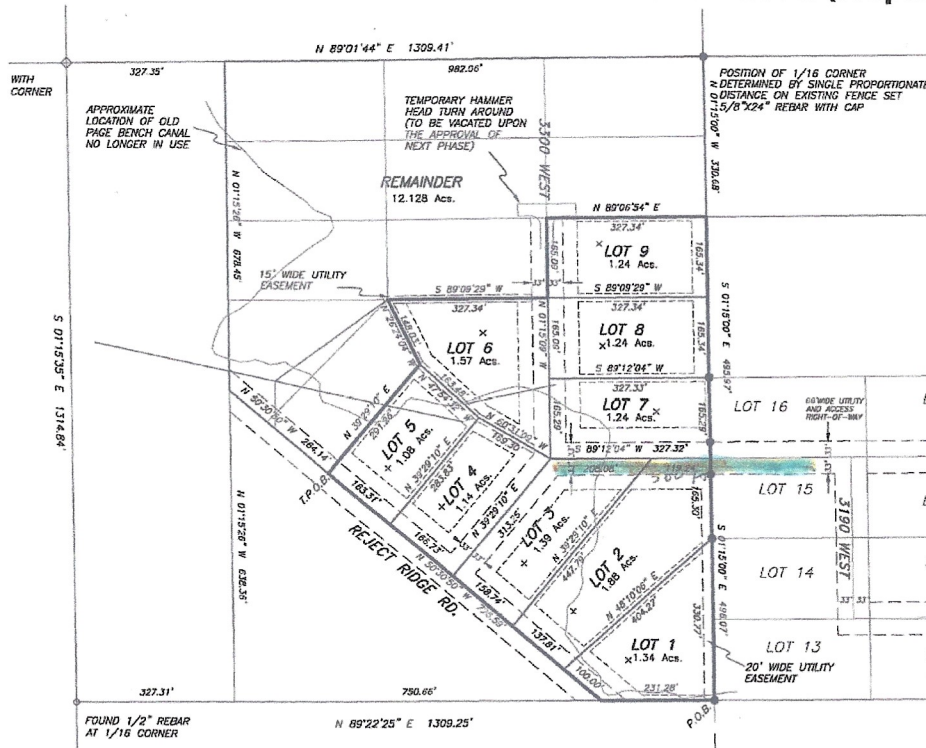
Action Items:	• Motion made by Kim	
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Expenditures

Payee	Purpose	Type	Check #	Amount
Badger Meter	Meter Reading	Check	4289	\$284.04
DCWCD	Water Supply	Check	4290	\$2,723.46
Duchesne County	Office Rent	Check	4295	\$500.00
ESRI	Mapping	Check		\$4,950.00
Hullinger Mortuary	Flowers	Debit	EFT	\$98.07
Mountainland Supply	Inv S106053877.001 Inv S106086434.001 Inv S106106987.001	Check	4291	\$3,741.17
Mountainland Supply	Inv S106053877.002	Check	4296	\$5,289.03
Payroll - Aaron Bradshaw	Payroll	Check	4288	\$1,172.46
Payroll - Alan Allred	Payroll	Check	4287	\$795.08
Pelorus	Billing System Support	Check	4292	\$600.00
Powell, Dean	Asst. Water Mgr	Check	4293	\$333.29
Stewarts	Board Meeting Food	Debit	EFT	\$26.55
Strata Networks	Phone & Internet Bill	Debit	EFT	\$167.68
Streamline	Website Bill	Debit	EFT	\$50.00
Tri County	Testing	Check	4294	\$20.00
Total				\$20,750.83

Item 2 – Justin Freston Subdivision – Mountain View Acres Phase 2 (Proposed)





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BOARD MEETING

APPROVAL OF MINUTES

WITH UNANIMOUS VOTE

DATE OF MINUTES BEING APPROVED

15 May 2024

CEDARVIEW - MONTWELL SPECIAL SERVICE DISTRICT MEMBERS

Bastian, Kim	<u><i>Kim Bastian</i></u>
Despain, Mikelle	<u><i>Mikelle Despain</i></u>
Hamblin, Judy	<u><i>Judy Hamblin</i></u>
Kendall, Adam	<u><i>Adam Kendall</i></u>
Michaelis, Tracy	<u><i>Tracy Michaelis</i></u>
Powell, Brent	<u><i>Brent Powell</i></u>
Powell, Dean	<u><i>Dean Powell</i></u>

DATE OF MEETING

12 June 2024