



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
(435) 823-4578

WEDNESDAY, DECEMBER 20, 2023

PUBLIC HEARING MINUTES

OBJECTIVE:	ANNUAL BUDGET
CALLED BY:	BRENT POWELL, BOARD CHAIRMAN
DATE:	DECEMBER 20, 2023
TIME:	6:15 PM
LOCATION:	CMSSD OFFICE – 270 N 500 W, ROOSEVELT, UT 84066
ATTENDEES: Brent Powell, Adam Kendall, Kim Bastian, Judy Hamblin, Mikelle Despain, Aaron Bradshaw, Alan Allred, Jeff McCarty, Sawyer Strate, Mondy Taylor, Ashley Taylor, Lars Powell, Clyde Watkins	
ABSENT: N/A	

Reading of the Public Notice – Brent Powell

Notes:	<ul style="list-style-type: none"> NOTICE OF PUBLIC HEARING is given to all persons in Cedarview-Montwell Special Service District that a public hearing will be held on December 20, 2023 at 6:15 PM for the CMSSD Annual Budget Hearing. All persons interested are invited to attend this hearing and be heard. Written comments may be submitted to the CMSSD Office until 12:00 pm on Tuesday, December 17, 2022. Send written comments to the CMSSD Office; 270 North 500 West, Roosevelt, Utah 84066; send by email to cmssd@hotmail.com or drop off comments at the CMSSD Office 270 North 500 West, Roosevelt, Utah 84066. For Additional Information contact the CMSSD Office at 435-823-4578.
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Public Comment

Notes:	<ul style="list-style-type: none"> No Comments
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Conflict of Interest

Notes:	<ul style="list-style-type: none"> N/A
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CMSSD - Item 1: Adjustments to 2023 Annual Budget

Notes:	<ul style="list-style-type: none"> Brent presented the adjustments to the 2023 Annual Budget as outlined in Exhibit A & Exhibit B 	
Key Decisions:	<ul style="list-style-type: none"> To approve adjustments as presented 	
Action Items:	<ul style="list-style-type: none"> The motion was made to approve adjustments as presented by Dean, seconded by Judy, unanimous, motion carries 	Deadline: N/A



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WEDNESDAY, DECEMBER 20, 2023

PUBLIC HEARING MINUTES

CMSSD - Item 2: 2024 Annual Budget

Notes:	<ul style="list-style-type: none">Brent presented the 2024 Annual Budget as outlined in Exhibit C
Key Decisions:	<ul style="list-style-type: none">To approve adjustments as presented
Action Items:	<ul style="list-style-type: none">The motion was made to approve adjustments as presented by Kim, seconded by Judy, unanimous, motion carries
	Deadline: N/A



EXHIBIT A

- 2023 Annual Budget Adjustments

The following adjustment were made as outlined in the table below.

The "Transfer Category" funds were adjusted by the "Amount" and reflected in the "Receiving Category."

Transfer Category	Amount	Receiving Category
6450	\$75.00	6220
6110	\$15,000.00	6900
6130	\$1,500.00	6900
6180	\$5,000.00	6900
6230	\$750.00	6900
6450	\$15.00	6249
6240	\$237.00	6250
6270	\$1,000.00	6900
6272	\$2,000.00	6450
6290	\$800.00	6900
6450	\$17,000.00	6900
6510	\$1,500.00	6900
6610	\$2,000.00	6900
6805	\$4,000.00	6180
6450	\$2,100.00	6240
6240	\$16.00	6271
6272	\$1,000.00	6610
TOTAL	\$53,993.00	

Exhibit B

Cedarview-Montwell Special Service District

State Budget Report

51 Water - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Budget
Income or Expense			
Income From Operations:			
Operating income			
5140 Water revenues	91,413	93,047	105,000
5141 Water revenues - bulk water	-	6,895	8,000
5240 Other service related fees	-	1,610	100
5310 Initial connection fees	108,000	33,600	9,000
5410 Late penalties and service fees	1,331	2,368	2,100
5450 Wheeling Fees	-	-	7,800
5490 Other operating income	115,203	-	200
Total Operating income	<u>315,948</u>	<u>137,520</u>	<u>132,200</u>
Operating expense			
6110 Salaries and wages	28,640	26,972	37,600
6130 Employee benefits	1,732	2,073	6,000
6180 Board member fees and expense	10,207	13,967	15,000
6210 Books, subscriptions & memberships	427	953	980
6220 Public notices	316	85	500
6230 Employee Travel, conferences, training	977	3,651	4,900
6240 Office Expense & Rent	1,741	3,004	3,500
6249 Bank charges	-	87	-
6250 Equipment maintenance & supplies	5,303	5,584	-
6270 Wholesale water	3,494	5,932	10,000
6271 Raw Water Costs	961	1,508	2,500
6272 Wheeling Exchange Costs	5,436	7,769	12,000
6280 Utilities	1,213	-	-
6290 Telephone & communications	2,047	2,532	2,600
6310 Professional & Tech - Lawyer, Auditors	19,069	10,064	12,000
6450 Water system maintenance	22,248	28,738	45,000
6451 Meter Installation	-	3,647	-
6510 Insurance and Surety Bonds	7,493	10,648	11,000
6610 Miscellaneous expenses	3,848	-	2,000
6620 Fraud Expense	-	182,770	-
6690 Depreciation expense	138,934	138,674	140,000
Total Operating expense	<u>254,086</u>	<u>448,658</u>	<u>305,580</u>
Total Income From Operations:	<u>61,862</u>	<u>(311,139)</u>	<u>(173,380)</u>
Non-Operating Items:			
Non-operating income			
5510 Grants	1,430,000	-	-
5520 Impact fee receipts	18,000	16,000	6,000
5610 Interest income	6,247	16,409	14,000
5620 Property Tax	143,099	172,482	200,000
5630 Gain (loss) on asset retirement	-	18,700	-
Total Non-operating income	<u>1,597,346</u>	<u>223,591</u>	<u>220,000</u>
Non-operating expense			
6805 Victory Pipeline	20,072	19,877	25,000
6810 Principal on Long-term Debt	-	-	85,000
6820 Interest on long-term debt	5,366	10,023	12,000
6900 Maintenance Account (Building)	-	-	3,000
Total Non-operating expense	<u>25,438</u>	<u>29,899</u>	<u>125,000</u>
Total Non-Operating Items:	<u>1,571,908</u>	<u>193,692</u>	<u>95,000</u>
Total Income or Expense	<u>1,633,770</u>	<u>(117,447)</u>	<u>(78,380)</u>

Exhibit C

Cedarview-Montwell Special Service District

State Budget Report

51 Water - 01/01/2024 to 12/31/2024

100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2024 Budget
Income or Expense			
Income From Operations:			
Operating income			
5140 Water revenues	93,047	105,417	110,000
5141 Water revenues - bulk water	6,895	-	8,000
5220 Fraud Reimbursement	-	125,000	-
5240 Other service related fees	1,610	-	100
5310 Initial connection fees	33,600	18,050	12,000
5410 Late penalties and service fees	2,368	1,583	2,100
5450 Wheeling Fees	-	-	7,800
5490 Other operating income	-	0	-
Total Operating income	137,520	250,050	140,000
Operating expense			
6110 Salaries and wages	26,972	22,271	37,600
6130 Employee benefits	2,073	3,339	6,000
6180 Board member fees and expense	13,967	11,704	15,000
6210 Books, subscriptions & memberships	953	965	1,000
6220 Public notices	85	564	500
6230 Employee Travel, conferences, training	3,651	3,872	4,900
6240 Office Expense & Rent	3,004	5,081	9,500
6249 Bank charges	87	15	-
6250 Equipment maintenance & supplies	5,584	237	-
6270 Wholesale water	5,932	7,834	10,000
6271 Raw Water Costs	1,508	2,516	3,000
6272 Wheeling Exchange Costs	7,769	8,543	12,000
6290 Telephone & communications	2,532	1,663	2,600
6310 Professional & Tech - Lawyer, Auditors	10,064	11,968	12,000
6450 Water system maintenance	28,738	24,194	39,000
6451 Meter Installation	3,647	-	-
6510 Insurance and Surety Bonds	10,648	9,096	11,000
6610 Miscellaneous expenses	-	975	2,000
6620 Fraud Expense	182,770	-	-
6690 Depreciation expense	138,674	-	140,000
Total Operating expense	448,658	114,837	306,100
Total Income From Operations:	(311,139)	135,213	(166,100)
Non-Operating Items:			
Non-operating income			
5510 Grants	-	176,000	-
5520 Impact fee receipts	16,000	12,000	8,000
5610 Interest income	16,409	59,310	50,000
5620 Property Tax	172,482	167,641	200,000
5630 Gain (loss) on asset retirement	18,700	-	-
Total Non-operating income	223,591	414,951	258,000
Non-operating expense			
6805 Victory Pipeline	19,877	18,221	25,000
6810 Principal on Long-term Debt	-	82,730	90,000
6820 Interest on long-term debt	10,023	5,175	12,000
6900 Maintenance Account (Building)	-	-	3,000
Total Non-operating expense	29,899	106,126	130,000
Total Non-Operating Items:	193,692	308,826	128,000
Total Income or Expense	(117,447)	444,039	(38,100)