



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, OCTOBER 16, 2024

OBJECTIVE:	Month Board Meeting – October
CALLED BY:	Brent Powell, Board Chairman
DATE:	October 16, 2024
TIME:	5:30 PM
LOCATION:	CMSSD Office – 270 N 500 W, Roosevelt, UT 84066
<p>ATTENDEES:</p> <p>Brent Powell, Adam Kendall, Kim Bastian, Judy Hamblin, Mikelle Despain, Dean Powell, Tracy Michaelis, Aaron Bradshaw, Jeff McCarty, Clyde Watkins</p> <p>ABSENT:</p> <p>N/A</p>	

Public Comment	
NOTES:	No Comments

Conflict of Interest	
NOTES:	Adam with ROW's for the Victory Pipeline involving his father

Approval of Bills	
NOTES:	Brent Presented the Bills as written
KEY DECISIONS:	<ol style="list-style-type: none"> 1. Jeff McCarty from Sunrise Engineering advised we are not able to request any more funding for projects until they official start. 2. Board discussed paying in advance with other funds 3. Brent shared that we would withhold the Victory Payment
ACTION ITEMS:	Judy made a motion to approve the bills with withholding Victory Payment as discussed, seconded by Dean, unanimous, motion carries



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Approval of Minutes	
NOTES:	Brent Presented the Minutes for September as written
ACTION ITEMS:	Motion to Approve September Minutes made by Judy, seconded by Kim, unanimous, motion carries

Sunrise Engineering – Item 1: Right-of-Way Report	
NOTES:	<ul style="list-style-type: none"> - Jeff advised In last month’s board meeting we again discussed the proposal from the Tribe Business Committee. It has been a few months since receiving that, the next board meeting it would probably be good to make a final decision if you would like to accept the compensation they proposed or if you would like to make a counteroffer.
KEY DECISIONS:	<ul style="list-style-type: none"> - Board to discuss details in Closed Session for Counteroffer
ACTION ITEMS:	<ul style="list-style-type: none"> - Jeff to follow up with our attorney and present offer to tribe. <p style="text-align: right;">Deadline: N/A</p>

Sunrise Engineering – Item 2: Victory Pipeline Report	
NOTES:	<p>Bond Hearing Adjustment</p> <ul style="list-style-type: none"> - Brent read into record that CMSSD has changed the bond hearing to next board meeting on November 20, 2024 at 6:00 pm. <p>Bidding the Project</p> <ul style="list-style-type: none"> - Jeff stated that Sunrise Engineering is finalizing the pump station drawings that needed to be corrected. - Judy asked if this would hold up bidding - Jeff replied, No <p>Project Construction</p> <ul style="list-style-type: none"> - Jeff advised that the ARPA documents have been sent over and we need to get moving on them. - Jeff also shared that CMSSD would need to choose the lowest bid from those prequalified contractors as per our attorney. <p>Right-of-Way's</p> <ul style="list-style-type: none"> - Jeff advised that he has been working with Kendall’s and Galindo’s. - Brent advised that he has been working with Roybal’s and hopes to have paperwork corrected soon.
KEY DECISIONS:	N/A
ACTION ITEMS:	<p>N/A</p> <p style="text-align: right;">Deadline: N/A</p>



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Sunrise Engineering – Item 3: Lead & Copper Report

NOTES:	- Jeff advised that last week the inventory has been submitted on time. We are able to keep improving the inventory list after submitting and there are some things that I think need to be adjusted.	
KEY DECISIONS:	- Jeff advised that we do need to make some decisions if you want to purchase any equipment with your funds (excavation, line locating, GIS, etc.)	
ACTION ITEMS:	N/A	Deadline: N/A

Sunrise Engineering – Item 4: Master Plan Report

NOTES:	<ul style="list-style-type: none"> - Jeff advised that largely we have put this on hold until some of the other projects are less pressing. - We haven't worked on anything since the water conservation plan last week. 	
KEY DECISIONS:	N/A	
ACTION ITEMS:	N/A	Deadline: N/A

Sunrise Engineering – Item 5: CMSSD Building Report

NOTES:	- Jeff stated that we are still waiting for the geotechnical report. The engineer was hunting last week, so having it for me last week turned into having it to me next week.	
KEY DECISIONS:	N/A	
ACTION ITEMS:	N/A	Deadline: N/A

Duchesne County Water Conservancy District – Clyde Watkins

NOTES:	<ul style="list-style-type: none"> - Judy raised concerns with Adam having a conflict of interest on the Victory Project and cited Utah State Code 67-16-6. - Clyde shared with the board that Roosevelt City is full control of the water usage coming from the Victory Tank. - Clyde educated the board on flow and how it works and what measures can be put in place for controls. 	
KEY DECISIONS:	N/A	
ACTION ITEMS:	N/A	Deadline: N/A



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Water Manager Report – Item 1: System Report

NOTES:	<ul style="list-style-type: none"> - Alan advised that we missed our disinfecting scheduled sample with ChemTech-Ford as result CMSSD will incur 15 points due to missing the sample. - Alan advised that he reached out ChemTech-Ford earlier in the year and they forgot about CMSSD - Alan also advised of overgrown trees around facilities that needs to be removed - CMSSD appointed Alan to remove trees 	
KEY DECISIONS:	N/A	
ACTION ITEMS:	N/A	Deadline: N/A

Closed Session

REASON:	CMSSD to discuss in CLOSED SESSION details regarding Victory Pipeline and Tribal ROW's	
ACTION ITEMS:	Motion made by Mikelle to go into a Closed Session, seconded by Tracy, unanimous, motion carries	
ACTION ITEMS:	Motion made by Dean to come out of Closed Session, seconded by Kim, unanimous, motion carries	

Closed Session – Item 1: Tribal Right-of-Ways

ACTION ITEMS:	Motion made by Dean to meet the tribe's terms for ROW's, seconded by Tracy unanimous, motion carries	
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Closed Session – Item 2: Victory Pipeline Kim Farnsworth Offer

ACTION ITEMS:	Motion made by Dean to move forward with Kim Farnsworth offer as discussed in Closed Session, seconded by Mikelle, Judy – In Favor, Kim – In Favor, Tracy – In Favor, Adam - Abstained, motion carries	
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Adjourn



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Exhibit "A"

Expenditures

Payee	Purpose	Type	Check #	Amount
Badger Meter	Meter Reading	Check	4347	\$76.77
DCWCD	Water Supply	Check	4349	\$3,260.18
Duchesne County	Office Rent	Check	4348	\$500.00
McKeachnie Law Offices	Legal Services	Check	4350	\$1,315.50
Payroll	Allred, Alan	Check	4345	\$788.33
Payroll	Bradshaw, Aaron	Check	4346	\$1,125.85
Powell, Dean	Asst. Water Manager	Check	4351	\$144.65
Stewarts	Board Meeting Food	Debit	EFT	\$34.27
Straight Shot	Repair	Check	4352	\$344.00
Strata Networks	Phone & Internet Bill	Debit	EFT	\$167.13
Streamline	Website Bill	Debit	EFT	\$50.00
TriCounty Health Dept.	Testing	Check	4353	\$20.00
Sunrise Engineering	Lead & Copper	Check	4355	\$9,411.14
Sunrise Engineering	Master Plan	Check	4354	\$15,380.00
Sunrise Engineering	Operations Building	Check		\$25,059.95
Sunrise Engineering	Victory Req # 17	Check		\$126,006.54
			Total	\$183,684.31